



REGULAR BOARD MEETING AGENDA

TUESDAY, DECEMBER 17, 2019

6:00 PM

THE FORUM

PARKSVILLE CIVIC & TECHNOLOGY CENTRE

1. CALL TO ORDER AND INTRODUCTIONS

2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

3. ADOPTION OF THE AGENDA

Recommendation:

THAT the Board of Education of School District No. 69 (Qualicum) adopt the agenda as presented (or, as amended).

4. APPROVAL OF THE CONSENT AGENDA

- a. Approval of Regular Board Meeting Minutes: November 26, 2019 p 1-7
- b. Ratification of In Camera Board Meeting Minutes: November 26, 2019 p 8
- c. Ratification of Special In Camera Board Meeting Minutes: November 5, 2019 p 9
- d. Receipt of Reports from Trustee Representatives
 - French Advisory Council – Trustee Young p 10
 - Oceanside Building Learning Together – Trustee Young p 11-12
- e. Receipt of Status of Action Items – December 2019 p 13

Recommendation:

THAT the Board of Education of School District No. 69 (Qualicum) approve the consent agenda items of the Regular Board Meeting of December 17, 2019, as presented (or, as amended).

5. DELEGATIONS/PRESENTATIONS (10 MINUTES EACH)

6. BUSINESS ARISING FROM THE MINUTES

- a. **Ballenas Track Renewal**
 - i. **Report of Meeting Held November 24, 2019 – Trustee Young** p 14
 - ii. **Briefing Note** p 15-17

Recommendations:

THAT the Board of Education of School District 69 (Qualicum) support in principle the recommendation of the Ballenas Track Renewal Steering Committee to plan for the construction of an eight lane competition standard track at Ballenas Secondary School, with the final decision to come after reports from the committee on all implications including in relation to funding of both the construction and the ongoing maintenance of the track.

THAT the Board of Education of School District 69 (Qualicum) write a letter to the Board of the Regional District of Nanaimo requesting funding support for the Ballenas Track in the amount of \$500,000.00, with an indication of the Board's desire to enter into a service agreement for ongoing maintenance and eventual track replacement.

- 7. MOUNT ARROWSMITH TEACHERS' ASSOCIATION**
- 8. CANADIAN UNION OF PUBLIC EMPLOYEES (LOCAL 3570)**
- 9. DISTRICT PARENTS ADVISORY COUNCIL**
- 10. PUBLIC QUESTIONS AND COMMENTS (WRITTEN)**
- 11. ACTION ITEMS**
- 12. INFORMATION ITEMS**
 - a. Education Update** *(Gillian Wilson/Vivian Collyer)*
 - b. Superintendent's Update** *(Keven Elder)*
 - c. Drinking Water System Update** *(Chris Dempster)*
 - d. 2020-2021 Budget Process Schedule** *(Ron Amos)*

p 18
- 13. EDUCATION COMMITTEE OF THE WHOLE REPORT**
No Report
- 14. POLICY COMMITTEE OF THE WHOLE REPORT**
No Report
- 15. FINANCE & OPERATIONS COMMITTEE OF THE WHOLE REPORT**
No Report
- 16. REPORTS FROM TRUSTEE REPRESENTATIVES TO OUTSIDE ORGANIZATIONS**
No Reports

17. TRUSTEE ITEMS**a. Climate Action Task Force***(Trustees Kurland & Austin)**Recommendations:*

THAT the Board of Education of School District 69 (Qualicum) request staff to prepare a report on the school district's current plans in relation to reducing greenhouse gas emissions, including data and targets related to district operations and transportation.

THAT the Board of Education of School District 69 (Qualicum) request senior staff to prepare a report for embedding and creating a focus on stewardship and climate change learning into the core competencies.

THAT the Board of Education of School District 69 (Qualicum) support a task force initiative to host a Climate Action Symposium in the spring of 2020.

b. Board of Education Scholarships*(Trustee Flynn)**Recommendation:*

THAT the Board of Education of School District 69 (Qualicum) attribute \$6000.00 for the Board of Education Scholarships with \$2000.00 going to each of Ballenas Secondary, Kwalikum Secondary and Parksville Alternate Secondary Schools.

c. Notice of Motion re: Education Funding*(Trustee Young)**Rationale:*

The BC Public education system has struggled for years to adequately meet the needs of students under the per pupil funding model. Districts have been compelled to rely on unstable revenue streams such as International Student Programs. With the imminent roll-out of the new funding model, it is hoped that the instability of funding will be addressed.

I, Trustee Young, provide notice that I will move, or cause to be moved, the following motion at the Regular Board Meeting of January 28, 2020.

THAT the Board of Education of School District 69 (Qualicum) write a letter to the Ministries of Education and Finance outlining our funding needs to adequately maintain our school district and support vulnerable learners, including a reliance on unstable revenue streams such as the International Student Program. The letter will request the provincial government adequately fund public education.

18. NEW OR UNFINISHED BUSINESS**19. BOARD CORRESPONDENCE AND MEDIA****20. PUBLIC QUESTION PERIOD****21. ADJOURNMENT**

REGULAR BOARD MEETING MINUTES

TUESDAY, NOVEMBER 26, 2019

6:00 PM

THE FORUM

PARKSVILLE CIVIC & TECHNOLOGY CENTRE



ATTENDEES

Trustees

- Eve Flynn Chairperson
- Julie Austin Vice-Chairperson
- Laura Godfrey Trustee
- Elaine Young Trustee
- Barry Kurland Trustee

Administration

- Keven Elder Superintendent of Schools
- Ron Amos Secretary Treasurer
- Gillian Wilson Associate Superintendent of Schools
- Heather MacLeod Vice-Principal, Nanoose Bay Elementary School
Qualicum District Principals/Vice Principals' Association
- Karin Hergt Executive Assistant (Recording Secretary)

Education Partners

- Mount Arrowsmith Teachers' Association (MATA)
- Canadian Union of Public Employees (CUPE) Local 3570
- District Parent Advisory Council (DPAC)

1. CALL TO ORDER

Chair Flynn called the meeting to order at 6:00 p.m.

2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Chair Flynn acknowledged that the Board was meeting on the traditional territory of the Coast Salish people and thanked the Qualicum and Nanoose First Nations for sharing their shared territories with the District.

Chair Flynn also drew attention to the REDress Project Exhibit in the foyer as a visual reminder of missing and murdered Aboriginal women across Canada.

3. ADOPTION OF THE AGENDA

19-109R

Moved: Trustee Godfrey Seconded: Trustee Young

THAT the Board of Education of School District No. 69 (Qualicum) adopt the agenda as presented/ amended.

CARRIED UNANIMOUSLY

4. APPROVAL OF THE CONSENT AGENDA

- a. Approval of Regular Board Meeting Minutes: October 22, 2019
- b. Ratification of In Camera Board Meeting Minutes: October 22, 2019
- c. Receipt of Ministry News
 - K-12 students learn how STEAM connects to careers
 - Supporting extracurricular opportunities for students in BC schools
 - New early learning guide sets up young learners for success
 - Vaping restrictions to protect youth
 - Opening doors to trades for youth, women
- d. Receipt of Reports from Trustee Representatives
 - Building Learning Together Early Years Coalition– Trustee Austin
 - Early Learning & Child Care Council in Oceanside– Trustee Austin
 - Curriculum Implementation Advisory Committee – Trustee Austin
- e. Receipt of Status of Action Items – November 2019

19-110R*Moved:* Trustee Godfrey*Seconded:* Trustee Austin

THAT the Board of Education of School District No. 69 (Qualicum) approve the consent agenda items of the Regular Board Meeting of November 26, 2019, as presented.

CARRIED UNANIMOUSLY

5. DELEGATIONS/PRESENTATIONS

None

6. BUSINESS ARISING FROM THE MINUTES

None

7. MOUNT ARROWSMITH TEACHERS' ASSOCIATION (MATA)

Debbie Comer, MATA President, commented on the following:

- Expressed support, and to seek action, for public school education by requesting that the government provide adequate funds to support issues related to classroom composition, recruitment and retention of teachers as well as a lack of Teachers Teaching on Call. She requested that the Board speak with the BC School Trustees Association and the BC Public Sector Employers Association to strongly advocate adequate funding for public education to ensure that all school districts in the province have fair and equitable access to class size and composition.

8. CANADIAN UNION OF PUBLIC EMPLOYEES (CUPE) LOCAL 3570

No Report

9. DISTRICT PARENT ADVISORY COUNCIL (DPAC)

Andrea Button, DPAC President, advised that the next DPAC meeting was scheduled for Wednesday, January 15th. She also encouraged the Board to continue to advocate for adequate funding for public education.

10. PUBLIC QUESTIONS AND COMMENTS (RELATED TO AGENDA ITEMS)

None

11. ACTION ITEMS

None

12. INFORMATION ITEMS**a. Education Update**

Associate Superintendent Wilson reported on the following district initiatives and events:

- School winter celebrations and acknowledgement of all the teaching and support staff who organize the variety of events.
- Foundation Skills Assessment marking has been completed and she acknowledged the group of administrators and teachers who participated in marking. The District had an 80% participation rate, which is relatively high compared to the rest of the province, which she attributed to the overstatements clarifying that SD69 used the data to triangulate classroom assessment.

b. Superintendent's Update

Superintendent Elder reported on the following:

- He spoke at the REDress campaign event in Parksville following one that was held in Qualicum Beach and expressed the ongoing commitment in the school district that the recognition remains prominent. He then provided a history of the creation of the project and the purpose behind it.
- The First Nations, Métis, and Inuit Education Enhancement Agreement will be due for renewal in the coming months and a number of initiatives and collaborations are underway to identify the renewal of priorities and any new directions required.
- The District Student Leadership Group met for the first time at Kwilikum Secondary School earlier in the day. 20 students represented the four secondary schools and discussed a variety of topics from district issues that are emerging and students' desire to continue talking about SOGI education, Gay-Straight Alliance as well as an ongoing commitment to ensuring a culture of respect and inclusion. The next meeting will be held in February.
- The first of five Physical Literacy Workshops will be held on Thursday, November 28th. Teacher leaders are working with movement ambassadors to ensure movement is handled in a strategic and supportive way.
- He commended Gillian Wilson, Association Superintendent, Vivian Collyer, Director of Instruction, and Autumn Taylor, Principal at Arrowview Elementary, for their presentation on career education and Capstone at the Fall Conference of the BC School Superintendents' Association held November 20-22.
- He also commended Vivian Collyer, Director of Instruction, who was part of a ministry team nominated for the Premier Awards.

13. EDUCATION COMMITTEE OF THE WHOLE REPORT

Trustee Godfrey referred to the report in the agenda package, noting that the Associate Superintendent was able to clarify what schools were implementing to stop students from vaping at school. She also noted that a pamphlet is being created to provide information regarding a new primary program the district is interested in offering and a parent information meeting is being scheduled sometime in December.

a. Foundation Skills Assessment for French Immersion Learners

Trustee Godfrey then noted that it had been identified that French Immersion students were writing the FSA in English. It was suggested that the Board support the development of a version of the FSA for French Immersion learners.

19-111R

Moved: Trustee Godfrey *Seconded:* Trustee Young

THAT the Board of Education write a letter to the Ministry of Education in support of developing a version of the Foundation Skills Assessment for French Immersion learners in the language in which they are learning in Grades 4 and 7.

CARRIED UNANIMOUSLY

It was noted that the letter will be copied to the Vancouver Island School Trustees' Association (VISTA).

14. POLICY COMMITTEE OF THE WHOLE REPORT

Trustee Young referred to the policy review plan which will provide notice of what policies are being considered over the next four years.

a. Bylaw 1: Board of Education (previously titled *Trustee Elections*)**19-112R**

Moved: Trustee Young *Seconded:* Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) approve first reading to adopt the revisions to Board Bylaw 1: *Board of Education* at its Regular Board Meeting of November 26, 2019.

CARRIED UNANIMOUSLY

b. Bylaw 2: Board Structure**19-113R**

Moved: Trustee Young *Seconded:* Trustee Kurland

THAT the Board of Education of School District 69 (Qualicum) approve first reading to adopt the revisions to Board Bylaw 2: *Board Structure* at its Regular Board Meeting of November 26, 2019.

CARRIED UNANIMOUSLY

c. Bylaw 7: Bylaw and Policy Development and Review**19-114R**

Moved: Trustee Young *Seconded:* Trustee Austin

THAT the Board of Education of School District 69 (Qualicum) approve first reading to adopt the revisions to Board Bylaw 7: *Bylaw and Policy Development and Review* at its Regular Board Meeting of November 26, 2019.

CARRIED UNANIMOUSLY

d. Board Policy 7012: Students' Right to Engage in Peaceful Protests

19-115R

Moved: Trustee Young *Seconded:* Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) approve first reading of Board Policy 7012: *Students' Rights to Engage in Peaceful Protests* at its Regular Board Meeting of November 26, 2019.

CARRIED UNANIMOUSLY

Trustee Austin noted that student input to the policy would be encouraged and appreciated.

e. Board Policy 9000: Information Management and Access

19-116R

Moved: Trustee Young *Seconded:* Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) approve second reading of Board Policy 9000: *Information Management and Access* at its Regular Board Meeting of November 26, 2019.

CARRIED UNANIMOUSLY

f. Policy 7011: Provision of Menstrual Products

19-117R

Moved: Trustee Young *Seconded:* Trustee Kurland

THAT the Board of Education of School District 69 (Qualicum) approve second reading of Board Policy 7011: *Provision of Menstrual Products* at its Regular Board Meeting of November 26, 2019.

CARRIED UNANIMOUSLY

g. Bylaw 3: Meetings of the Board of Education

19-118R

Moved: Trustee Young *Seconded:* Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) approve third and final reading to adopt the revisions to Board Bylaw 3: *Meetings of the Board of Education* at its Regular Board Meeting of November 26, 2019.

CARRIED UNANIMOUSLY

h. Bylaw 6: Indemnification

19-119R

Moved: Trustee Young *Seconded:* Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) approve third and final reading to adopt the revisions to Board Bylaw 6: *Indemnification* at its Regular Board Meeting of November 26, 2019.

CARRIED UNANIMOUSLY

15. FINANCE & OPERATIONS COMMITTEE OF THE WHOLE REPORT

Trustee Flynn reviewed the topics discussed at the committee meeting held on November 15, 2019.

a. Statement of Financial Information (SOFI) Report**19-120R**

Moved: Trustee Flynn *Seconded:* Trustee Young

THAT the Board of Education of School District No. 69 (Qualicum) receive the Statement of Financial Information (SOFI) Report for the year ended June 30, 2019.

CARRIED UNANIMOUSLY

16. REPORTS FROM REPRESENTATIVES TO OUTSIDE ORGANIZATIONS

Trustee Young provided verbal reports for the Ballenas Track Renewal Committee and the French Advisory Committee, which were held on November 25, 2019, noting that written reports will be available in the agenda package for the December board meeting.

She also offered to loan interested attendees a book created by the Alberni Museum, which trustees received at the recent Fall Conference of the Vancouver Island School Trustees Association (VISTA). The book provides an Indigenous history of the people who inhabited the area that is now Port Alberni and the impact of the lumber industry on their way of life.

17. TRUSTEE ITEMS**a. Climate Emergency Declaration**

Trustees discussed the merits of a climate emergency declaration in order to add the district's voice to the call to action and to set direction for the district to reduce its carbon footprint. The intent of the portion of the motion regarding the reference to the strategic plan was also clarified.

19-121R

Moved: Trustee Austin *Seconded:* Trustee Kurland

THAT the Board of Education of School District 69 (Qualicum) declare a Climate Emergency and address its current and future strategic priorities through a Climate Emergency lens.

CARRIED UNANIMOUSLY

18. NEW OR UNFINISHED BUSINESS

None

19. BOARD CORRESPONDENCE AND MEDIA**a. Letters from Parents re English Program at Oceanside Elementary School**

Chair Flynn referred to letters provided in the agenda package which had been received from parent regarding the English program at École Oceanside Elementary School. She thanked the parents for writing and stated that the Superintendent will be bringing a report addressing some of the questions in the letters to the December or January board meeting.

20. PUBLIC QUESTION PERIOD

Trustees/senior administrators received comments and/or answered questions on the following topics:

- Potential solutions and the timelines to implement those solutions to address vaping in schools
- Details regarding costs for Think Communications Inc. on the Statement of Financial Information Report (SOFI)
- Announcement that Ewen Rycroft has been elected as the New Vice President of CUPE Local 3570.

21. ADJOURNMENT

Trustee Godfrey moved to adjourn the meeting at 7:08 p.m.

CHAIRPERSON

SECRETARY TREASURER



SCHOOL DISTRICT No. 69 (QUALICUM)

IN-CAMERA MEETING

SECTION 72 REPORT
November 26, 2019

ATTENDEES:

Trustees

Eve Flynn	Chairperson
Julie Austin	Vice Chairperson
Elaine Young	Trustee
Laura Godfrey	Trustee
Barry Kurland	Trustee

Administration

Dr. Keven Elder	Superintendent of Schools
Ron Amos	Secretary Treasurer
Gillian Wilson	Associate Superintendent of Schools
Brenda Paul	Director of Human Resources

The Board of Education discussed the following topics:

- Labour Relations
- Personnel

The Board of Education passed motions regarding the following topics:

- Personnel

Chairperson

Secretary Treasurer



SCHOOL DISTRICT No. 69 (QUALICUM)

IN-CAMERA MEETING

**SECTION 72 REPORT
November 5, 2019**

ATTENDEES:

Trustees

Eve Flynn	Chairperson
Julie Austin	Vice Chairperson
Elaine Young	Trustee
Laura Godfrey	Trustee
Barry Kurland	Trustee

Administration

Ron Amos	Secretary Treasurer
Brenda Paul	Director of Human Resources

The Board of Education discussed the following matter:

- Labour Relations

There were no motions presented for approval at this meeting.

Chairperson

Secretary Treasurer



SD69 QUALICUM

Board and Trustee Representative Committee Report

Trustee Representative: R. Elaine Young
Committee Name: French Advisory Council
Meeting Location: EOES
Meeting Time: 5:30 PM November 25, 2019

Mandate:

The French Advisory Council (FAC) provides advice, recommendations, and feedback to senior staff on matters relating to French language programs in the District.

Budget Overview:

Details of the budget for French Immersion from the Federal Government were discussed. The amounts of funding have not been adjusted in a number of years and the Government is working to gain Provincial consent to increase amounts. Ontario is the last to sign on.

School Updates:

1. Ballenas
 - The Vancouver Aquarium Program will bring labs to French and English. Aimed at Grade 9 students in French Immersion as well as others.
2. EOES
 - Will be repeating the circus event in February with the final performance on February 28. All welcome to attend.
 - Oral presentations will happen in April/May
 - Kindergarten dates – Orientation/Application for French Immersion in January/February. Welcome to Kindergarten in May.
 - EOES will host 4 French Immersion Student Teachers this year
 - For staff Every second Wednesday Book Club at lunch in French.
3. Staff Pro-D (Both schools)
 - a. Student Oral Proficiency Continuum presented
 - b. Lots of discussion and information shared back and forth.

District Updates:

1. Territorial Acknowledgements have now been written in French.
2. Core French Gr. 5-7 is in good shape.
3. Web presence is an issue for the whole district website. Plans are in the works to update and will take some time to mature.

Survey Subcommittee:

There are a number of surveys in the works. The first one is in draft and designed for late Elementary and Secondary French Immersion Students. Discussion of the survey and changes proposed. Will be updated and piloted in Mme. Dodds' class.

Invitation:

Canadian Parents for French Free Skate - *Noël Sur Glace*, December 15 from 4:00 to 5:30 at Oceanside Place. Everyone Welcome.

Next Meeting:

TBC



Board and Trustee Representative Committee Report

SD69 QUALICUM

Trustee Representative: R. Elaine Young
Committee Name: Oceanside Building Learning Together Coalition
Meeting Location: Family Place
Meeting Time: Noon, December 5, 2019

Mission Statement:

Building Learning Together Early Years Coalition focuses on encouraging healthy relationships with families, with each other, and with community as it relates to the importance of early learning and successful development for young children.

Our Vision:

Thriving children, families and community

Our Goals:

1. Community Collaboration and Engagement
2. Decrease SD69 EDI Reported Vulnerabilities

Items Discussed:

1. RDN - Colleen Jordan: "Spring into Spring Break Week"

Play Oceanside Group planning activities to promote Physical Literacy in our community. Intent is to develop confidence and self-esteem for people of all ages and stages of life.
Contact 250-947-2551 or cjordan@rdn.bc.ca for more information.

2. First 2000 Days

Web information <https://theconversation.com/writing-and-reading-starts-with-childrens-hands-on-play-125182>

Compiling the inventory tool surveys and some questions have emerged re: design.

Presented to VIU student teachers on the importance of the first 2000 days. Very well received and will continue conversations

Wave 7 Early Development Index (EDI) information has just been released. Data gathered from 2016-2019 and only provincial results available overall. Deeper discussion re: correlation between Emotional Maturity and Social Competence scales (see page 2 of this report)

66.6% of students new to Kindergarten are meeting readiness meaning 1/3 of students (provincially) not meeting. Much more discussion to come in the future.

3. Update: Community Collaborations (LAT, OHWN, OCRC, BLT)

Oceanside Health and Wellness Network (OHWN) is paying for a facilitator to look at baseline data for our area re: 2000 days and possibly to refocus goals of the Child Wellness Sub-group

4. IMPORTANT! Time sensitive

Child Care Needs Assessment Update (Social Planning & Research Council - SPARC) & ELCCO (Early Learning & Childcare Council for Oceanside)

Survey Link: Parents - <https://ca.research.net/r/Mid-Island-Child-Care-Needs-Assessment-Parent-Caregiver-Survey>

Survey Link: Child Care Providers - <https://ca.research.net/r/Mid-Island-Child-Care-Provider>

5. Sub group regarding the exploration of parenting programs/courses - Doodle Poll: Please sign up if you are interested! <https://doodle.com/poll/3d6b5pebkxp9pv6t>

6. Next Meeting January 9, 2020

FIGURE 7. A COMPREHENSIVE LIST OF ITEMS THAT MAKE UP EACH SCALE AND SUBSCALE

				
Physical Health & Well-Being	Social Competence	Emotional Maturity	Language & Cognitive Development	Communication Skills & General Knowledge
<p>Gross & Fine Motor Skills</p> <ul style="list-style-type: none"> • level of energy during school day • holds small objects like pens • manipulates objects • climbs stairs • overall physical development <p>Physical Independence</p> <ul style="list-style-type: none"> • independent in washroom habits • has an established hand preference • well coordinated • sucks a thumb/finger <p>Physical Readiness for the School Day</p> <ul style="list-style-type: none"> • over or underdressed for school • too tired/sick • late • hungry 	<p>Overall Social Competence</p> <ul style="list-style-type: none"> • overall social/emotional development • gets along with peers • cooperates with other children • plays with various children • shows self-confidence <p>Approaches to Learning</p> <ul style="list-style-type: none"> • listens attentively • follows directions • completes work on time • works independently • works neatly and carefully • solves own day-to-day problems • follows one-step instructions • follows class routines • adjusts to changes in routines <p>Readiness to Explore New Things</p> <ul style="list-style-type: none"> • curious about the world • eager to play with a new toy • eager to play a new game • eager to engage with new book <p>Respect & Responsibility</p> <ul style="list-style-type: none"> • respects others' property • follows rules and instructions • demonstrates self-control • demonstrates respect for adults • demonstrates respect for children • accepts responsibility for actions • takes care of school materials • tolerates other children's mistakes 	<p>Aggressive Behaviour</p> <ul style="list-style-type: none"> • gets into physical fights • bullies or is mean • kicks, bites, or hits others • takes others' things • laughs at others' discomfort • is disobedient • has temper tantrums <p>Anxious & Fearful Behaviour</p> <ul style="list-style-type: none"> • is upset when left by parent • seems unhappy or depressed • appears fearful or anxious • appears worried • cries a lot • is nervous, high-strung, or tense • is incapable of making decisions • is shy <p>Hyperactive & Inattentive Behaviour</p> <ul style="list-style-type: none"> • is restless • is distractible • fidgets • is impulsive • has difficulty taking turns • has difficulty settling down • is inattentive <p>Prosocial & Helping Behaviour</p> <ul style="list-style-type: none"> • helps someone who is hurt • volunteers to help with others' mess • tries to stop a quarrel • helps other children with hard task • comforts a child who is crying/upset • helps others with dropped objects • invites bystanders to join in a game • helps children who are sick 	<p>Basic Literacy</p> <ul style="list-style-type: none"> • handles a book • identifies 10 or more letters • attaches sounds to letters • shows awareness of rhyming words • takes part in group reading • experiments with writing tools • aware of writing directions in English • writes own name in English <p>Advanced Literacy</p> <ul style="list-style-type: none"> • reads simple words • reads complex words • reads simple sentences • writes simple words • writes simple sentences • writes voluntarily <p>Basic Numeracy</p> <ul style="list-style-type: none"> • sorts and classifies objects • uses one-to-one correspondence • counts to 20 • recognizes numbers from 1 to 10 • says which of two numbers is bigger • recognizes geometric shapes • understands simple time concepts <p>Interest in Literacy, Numeracy & Memory</p> <ul style="list-style-type: none"> • interested in books • interested in reading • remembers things easily • interested in mathematics • interested in number games 	<p>No Subscales</p> <ul style="list-style-type: none"> • ability to listen in English • ability to tell a story • ability to take part in imaginative play • ability to communicate needs to adults and peers • ability to understand what is being said to him/her • ability to articulate clearly, without sound substitutions • ability to use language effectively in English • answers questions showing knowledge about the world

SCHOOL DISTRICT 69 (QUALICUM)

STATUS OF ACTION ITEMS

Action Item	Responsibility	Status	Proposed Deadline
<p>Climate Action Task Force (October 22, 2019) THAT the Board of Education of School District 69 (Qualicum) create a Climate Action Task Force comprised of students, staff and community members; and, THAT the mandate of the Task Force will be to review what the school district and community are doing to support climate action initiatives and make recommendations to the school board for further action no later than the February 2020 Regular Board Meeting</p>	<p>Superintendent</p>	<p>A planning meeting was held on November 12, 2019. The Director of Instruction will be supporting the Board in identifying district and community members to serve on the committee.</p>	<p>February 2020</p>
<p>Letter to Ministry of Education THAT the Board of Education write a letter to the Ministry of Education in support of developing a version of the Foundation Skills Assessment for French Immersion learners in the language in which they are learning in Grades 4 and 7</p>	<p>Board of Education</p>	<p>Currently being drafted</p>	<p>December 2019</p>
<p>Briefing Note re Ecole Oceanside Elementary English Program</p>	<p>Superintendent</p>	<p>Currently being drafted</p>	<p>January 2020</p>



SD69 QUALICUM

Board and Trustee Representative Committee Report

Trustee Representative: R. Elaine Young
Committee Name: Ballenas Track Steering Committee
Meeting Location: Ballenas Secondary
Meeting Time: 3:00 PM November 25, 2019

Mandate:

To move the Ballenas track project forward in accordance with the Terms of reference passed in September 2019.

1. Members

The committee consists of 18 members representing community, Municipal and Regional Governments, students and School District. Rudy Terpstra (Principal of Ballenas as chair)

2. History and Terms of Reference

Presented by Kim and Randy Longmuir with supporting documents from RDN. Identified as a priority in the 2006 Recreation Services Master Plan. 6 and 8 lane options were explored and it was determined that the 6 lane track would fit...Repeated in additional Master Plans however, no progress was made. Track and Field associations have paid for track upgrades to keep the track safe and useable. Currently, the track is in disrepair.

3. Current Information

Recent engineering reports indicate that the area can accommodate an 8 lane track (just barely) and that slope issues can be addressed for an approximate cost of \$2M. Two options are available at present (6 lane or 8 lane)

4. Consensus at the meeting and recommendation to move forward with 8 lane track.

Concerns were raised about final costs and timing. Given the state of the current track, action is needed by spring 2021 at the latest.

5. Funding

Considerable discussion and optimism regarding funding. Expertise around the table in funding major projects and in understanding and accessing government funding. Because the track will be accessible to all community members this increases funding opportunities.

6. Funding sub-group and advisors will meet in December and report back to the Steering Committee.

7. Next meeting

8:00 AM January 20 2020



Memo

Date: December 17, 2019
To: Board of Education
From: R. Elaine Young, Trustee
Dr. Keven Elder, Superintendent of Schools
RE: **Ballenas Track Renewal Project**

We are pleased to bring an update to the Board on the progress to date with the Ballenas Track Renewal Steering Committee, which was formed by Board motion in September 2019. As trustees know very well, plans to rebuild the Ballenas track have been flowing through the community for many years, so we spent some time gathering those materials in order to convene a meeting of the committee at the earliest juncture. During that time of collecting information, we also sent out 18 invitations for membership on the steering committee, and all were accepted.

The steering committee, chaired by Ballenas Principal Rudy Terpstra, met for the first time on November 24, 2019 at Ballenas Secondary School. Members of the steering committee are as follows (all were in attendance save one):

- | | |
|------------------|---|
| Ron Amos | School District 69 – Secretary Treasurer |
| Kim Burden | Parksville Chamber of Commerce – Executive Director |
| Drew Cooper | PacificSport Vancouver Island – Executive Director |
| Chris Dempster | School District 69 – General Manager of Operations |
| Juliette Desvaux | Ballenas Secondary School - Student |
| Keven Elder | School District 69 – Superintendent of Schools |
| Michael Garland | Community Representative |
| Scott Harrison | Town of Qualicum Beach - Councillor |
| Keeva Kehler | City of Parksville - Management |
| Hannah King | Regional District of Nanaimo - Management |
| Randy Longmuir | Community Representative |
| Kim Longmuir | Community Representative |
| Ed Mayne | Regional District of Nanaimo –Board |
| Doug O'Brien | City of Parksville - Councillor |
| Daniel Sailland | Town of Qualicum Beach – Management |
| Rudy Terpstra | Ballenas Secondary School – Principal (Chair) |
| Jane Waite | Oceanside Track and Field - President |
| R. Elaine Young | School District 69 - Trustee |

November 24 Meeting Summary

1. Welcome and Territorial Acknowledgement
2. Self-Introductions
3. Contact Information Updated by Handout
4. History and Terms of Reference
 - a. Review of terms of reference, mandate, steering committee membership, timelines, and project expectations
 - b. Oral history was provided regarding the clear community understanding of the need for a new or renewed track. Updates were made to the track in 2005, with studies conducted in 2005, 2006, 2011 and 2014. There were glimmers of hope over the past 12 years, but now is the time to move, and to be optimistic.
5. Review of 2012 RDN Feasibility Study

This review generated discussion about the imperatives now in terms of overall health in the community, the track as an economic driver, and the ways in which this track can dovetail with plans currently emerging in Qualicum, Parksville and the RDN at large.
6. Current context and options, including a review of 6 and 8 lane options as provided by Koers Engineering. The latest cost estimates, which incorporate levelling and enhanced drainage, are:
 - a. Cost estimate for 6-lane \$1,165,563
 - b. Cost estimate for 8-lane is \$1,738,438
7. Disposition of Steering Committee Regarding 6-Lane or 8-Lane

Following are some key thoughts as expressed by participants.

 - a. Oceanside Track and Field would be happy with 6 lanes and don't see the need for 8 lanes with the capacity to host major events, in that field events would need to be hosted elsewhere. It was then agreed that field events could be on site on adjoining fields with some minor, perhaps temporary, modifications.
 - b. It was noted that every track and field facility in BC, other than Nanaimo, uses adjoining field, or off site facilities for field events.
 - c. Parking with an 8-lane competition track would be an issue, but there are options.
 - d. Based on advice of committee members with extensive experience in leading major recreation infrastructure projects, it was agreed that we should start with the most we can have, then reduce the scale if we have to. That includes building in preparation for stands and lighting in case we eventually want to add those.
 - e. Support for proceeding with plans for 8 lanes, reduced to 6 if necessary, was unanimous, as determined by a consensus model.
8. Fund Procurement Considerations, Including Who are the Funders?
 - i. School District has already committed \$200,000
 - ii. Regional District of Nanaimo
 - iii. City of Parksville (perhaps through the RDN)
 - iv. Town of Qualicum Beach
 - v. Federal government grants (some specific ideas noted below)
 - vi. Provincial government grants (some specific ideas noted below)
 - vii. Gaming funds
 - viii. Economic development grants

- ix. Rural dividend fund
 - x. Federal recreation infrastructure grants
 - xi. Community works fund
 - xii. Accessibility grants
 - xiii. Corporate sponsorships
 - xiv. Community benefactors, either individuals or organizations
 - xv. Corporate goodwill via a fundraising campaign
 - xvi. Working off-line with community leaders including in government
9. Funding Sub-Committee
Ron Amos (Chair), Hannah King, Juliette Desvaux, Kim Burden, Michael Garland.
The group will commence work immediately and report back to the January meeting.
10. Communication and Outreach
Handled by the school district for now. This starts with a formal report to the Board of Education in December. That report will be shared with all steering committee members for use within their organizations. Media outreach is already underway.
11. Next Meeting: Monday, January 20, 8:00 to 10 am, Forum, Parksville Civic & Technology Centre.

Requests of the Board of Education

Although this report is provided primarily for information, the steering committee does have a request of the Board.

Recommendation:

THAT the Board of Education of School District 69 (Qualicum) support in principle the recommendation of the Ballenas Track Renewal Steering Committee to plan for the construction of an eight lane competition standard track at Ballenas Secondary School, with the final decision to come after reports from the committee on all implications including in relation to funding of both the construction and the ongoing maintenance of the track.

Additionally, we can report that staff have been in discussion with staff of the Regional District of Nanaimo and recommend the following:

Recommendation:

THAT the Board of Education of School District 69 (Qualicum) write a letter to the Board of the Regional District of Nanaimo requesting funding support for the Ballenas Track in the amount of \$500,000.00, with an indication of the Board's desire to enter into a service agreement for ongoing maintenance and eventual track replacement.

Submitted with respect by,

R. Elaine Young, Trustee
Keven Elder, Superintendent of Schools

c: Members of the Ballenas Track Renewal Steering Committee

2020/2021 Budget Process Schedule

January/February: Senior Staff Compile Enrolment Projections & Staffing Needs

February 4, 2020	Monthly Administrators Meeting	Time: 1:30 pm
Location:	Qualicum Commons	
Purpose:	To review Year to Date for 2019-20, provide a general overview to 2020-21 including projections and general staffing levels, discuss budget meeting schedule, discuss obligations and restraints, and identify two PVP to attend Feb 20 Budget Discussion with Stakeholders	

Compile List of Priorities/Options/Staffing Needs Due to Projections

February 10, 2020	Trustees/Senior Staff Budget Working Session	Time: 2:00 to 4:00 pm
Location:	Board Office – Rm 205	
Purpose:	Budget goal-setting exercise	

February 19/2020	Budget Discussion - Trustees/District and School Administration meet with MATA/CUPE/DPAC Representatives	Time: 1:00 to 3:00 pm
Location:	Qualicum Commons	
Purpose:	To review Year to Date for 2019-20, provide a general overview to 2020-21 which will include projections, staffing levels, obligations and restraints and will also allow for stakeholder input. Members of the public are welcome to attend and provide comments/ask questions at the end of the meeting.	

February 19/20	Staff/Public Budget Information Sessions with Trustees and Senior Staff	Time: 6:00 pm
Location:	Teaching & Learning Centre – DRC	
Purpose:	Following the input received from the stakeholders meeting earlier in the day, attendees will receive the same overview and have an opportunity to provide the Board with input as to District budget priorities.	

February 25, 2020	Regular Board Meeting	Time: 6:00 pm
Location:	Forum, PCTC	

March 6/20	Departments Submit Draft Budgets to Secretary-Treasurer	
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March 10/20	Regular Board Meeting	Time: 6:00 pm
Location:	Forum PCTC	

March 13/20 Funding Announcement

March 16-27 Spring Break Period

April 7/20	Monthly Administrators Meeting	Time: 1:30 pm
Location:	Qualicum Commons	
Purpose:	All administrative staff to review revised funding and priority list	

April 14/20	Trustees/District and School Administration meet with MATA/CUPE/DPAC Representatives	Time: 1:00 to 3:00 pm
Location	Teaching & Learning Centre - DRC	
Purpose:	To review draft budgets in comparison to preliminary revenues. Members of the public are welcome to attend and provide comments/ask questions at the end of the meeting.	

Additional Board/Senior Staff Budget Discussions as Required

April 21/20	Location: Special Public Budget Meeting	Time: 6:00 pm
Location:	Forum PCTC	
Purpose:	To review draft budget	

April 28/20	Regular Board Meeting	Time: 6:00 pm
Location:	Forum PCTC	
Purpose:	Adopt 2020/2021 Preliminary Budget	